

VOLUNTARY SECTOR SUB - COMMITTEE - 4TH DECEMBER 2013

SUBJECT: TERMS OF REFERENCE

REPORT BY: ACTING DIRECTOR CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 For members to consider the draft terms of reference for the Voluntary Sector Sub Committee as set out in Appendix 1.

2. SUMMARY

- 2.1 As part of the drive to strengthen governance arrangements across the Authority the terms of reference of all of the Council's Committees are being reviewed.
- 2.2 Draft terms of reference for the Voluntary Sector Sub Committee for the consideration of the Committee are attached at Appendix 1. The views of the Committee and the draft terms of reference will be reported to Full Council for approval in due course. Once finalised it is proposed the terms of reference will be reviewed every three years by the Sub- Committee or more frequently if required.

3. LINKS TO STRATEGY

- 3.1 The terms of reference support the governance arrangements of the Sub Committee and assist in the delivery of its objectives in a clear and transparent way.

4. THE REPORT

- 4.1 The Voluntary Sector Sub-Committee brings together the partners to the ***Delivering Together Compact Agreement 2013-17*** an agreement between organisations and the Voluntary Sector in the Caerphilly County Borough.
- 4.2 The Compact Agreement recognises the mutual benefits that can be gained from close co-operation of partners and sets out guidelines for how all partners should work together. The Compact Agreement:-
- Contains a Compact Partners Commitment to “agree to adhere to the values principles and broad commitments of the Compact and to actively work together for the benefits of local people and communities.
 - Sets out a Framework for Managing the Compact, which is delivered and monitored through an annual Compact Action Plan.
 - Contains Shared Values and Principles for all partners to adhere to.
 - Sets out broad commitments of all partners to promote the Compact Agreement.
 - Contains a Conflict Resolution provision.

- Contains a Funding Code of Practice.

4.3 Appendix 1 sets out the proposed draft terms of reference for this Committee and the views and comments of members are sought on the draft.

5. EQUALITIES IMPLICATIONS

5.1 Equalities are an integral part of the Compact Agreement.

6. FINANCIAL IMPLICATIONS

6.1 None arising.

7. PERSONNEL IMPLICATIONS

7.1 None arising.

8. CONSULTATIONS

8.1 The purpose of this report is to seek member's views on the draft terms of reference.

9. RECOMMENDATIONS

9.1 Members are asked to provide their views on the draft Terms of Reference which will be reported to Full Council in due course.

10. REASONS FOR THE RECOMMENDATIONS

10.1 To obtain the views of members of the Committee prior to the formal adoption of the Terms of Reference.

11. STATUTORY POWER

11.1 Local Government Act 2000.

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Appendices:
Appendix 1 Draft Terms of Reference